



34570 Monte Vista Drive, Wildomar, CA 92595
951.674.9381, Fax 951.674.8462

SUBSTITUTE TEACHER APPLICATION PROCESS

Your interest in Cornerstone Christian School is appreciated. We invite you to fill out this application and return it to our school office. Upon receipt of this application we will invite you to meet with our principal. Upon moving forward from that meeting you will be asked to acquire a LiveScan clearance. The cost of the LiveScan is assumed by you. Additionally, with your permission, we may contact your references.

We realize that one of the keys to a successful Christian School is quality and heart of its staff. We seek applicants who are professionally qualified, who genuinely love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40

We look forward to reviewing this application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

A. APPLICANT'S NAME AND ADDRESS

Full name: _____

Application date: ____/____/____ Date available: ____/____/____

Present Address _____

Phone: Days () _____ Evenings () _____

Best time to call you? _____ Soc. Sec. No. _____

How long have you lived at the above address? _____

Permanent Address and Phone number if different than present address

B. AVAILABILITY/ PREFERENCES:

What days of the week are you available:

Mon. Tues. Wed. Thurs. Fri.

Do you have a preferred grade level? Yes / No

If so, what grade(s) do you prefer? _____

Is there a particular grade level that you do not enjoy or feel qualified for? Yes / No

If so, what grade(s) do you prefer? _____

Please tell us how you learned about the position for which you are applying?

Future Plans

What would you like to be doing five years from now?

C. CHRISTIAN BACKGROUND

Bible

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct?

Yes _____ No _____ Signature: _____

Statement

Please carefully read our Statement of Faith (below) and indicate your degree of support.

CORNERSTONE'S STATEMENT OF FAITH

At Cornerstone...

We recognize that there are both some CORE issues and some Peripheral issues of Christianity. An example of a CORE issue is the resurrection of Jesus Christ. The only opinion taught is that there was a physical resurrection of Jesus. An example of a PERIPHERAL issue is how often you should take communion. This is an issue about which there is room for more than one opinion. Whether to sing hymns or choruses is a PERIPHERAL issue, while the fact that we have only come to God through Jesus is a CORE issue.

In Core Issues - we have Unity

"There is one Body and One Spirit.... There is one Lord, one Faith, one Baptism, and one God and Father of us all."

Ephesians 4:4

In Peripheral Issues - we have Liberty

"Accept him whose faith is weak, without passing judgment on disputable matters. Who are you to judge someone else's servant? To his own master he stands or falls. So then each of us will give an account of himself to God. So whatever you believe about these things, keep between yourself and God."

Romans 14:1, 4, 12, 22

In All Our Beliefs - we show Love

"If I hold in my mind not only all human knowledge, but also the very secrets of God; and if I have faith that can move mountains, but have no love, I amount to nothing at all."

1 Corinthians 13:2 (PH)

A healthy church...

Cornerstone is confident enough in the truth of the Gospel that we don't get nervous if someone doesn't believe... even on a core issue. Although we will never allow alternative teaching on core issues, we do believe in giving people time to realize the truth.

_____ I fully support the Statement as written without reservations.

Signature: _____

_____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent disagreements or items for which I have not yet formed an opinion or conviction.

Signature: _____

**Church
Affiliation**

Denominational preference? _____

What is your local church affiliation? _____

Are you presently a member in good standing? ____ Number of Years? ____

In what church activities are you involved and with what degree of regularity?

D. PROFESSIONAL QUALIFICATIONS

Please Note: All Substitute Teaching Positions require a minimum of a Bachelor's Degree from an accredited college or university.

**Teaching
Experience**

Sequentially list your teaching experience assignments; with most recent first.

School's Name Grades or Subjects Dates

1. _____

2. _____

3. _____

Formal Training

What degree or degrees do you hold?

Degree Date Received Issuing Institution

G. P. A. for Bachelor's Degree _____

CBEST

Have you taken and passed the California Basic Educational Skills Test?

Yes _____ No _____

Teaching

Do you have an ACSI Teaching Certificate?

Yes _____ No _____

What level? _____ Expiration Date _____ Certificate # _____

Do you have a state teaching certificate?

Yes _____ Issuing State: _____ No _____

What kind? _____ Expiration Date _____

E. EMPLOYMENT HISTORY

Please provide us with your last two employers..

Employment Back-Ground

1. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's Name _____

Phone Number _____

Reason for Leaving _____

2. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's Name _____

Phone Number _____

Reason for Leaving _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names?

F. PERSONAL REFERENCES

Reference Give two references who are qualified to speak of your spiritual experience and Christian service. **List your current pastor first.**

Name/Complete Address	Phone	Position
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1. _____

2. _____

Give two references who are qualified to speak of your professional training and experience. **List your current or most recent principal or supervisor first.**

Name/Complete Address	Phone	Position	School
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1. _____

2. _____

G. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Cornerstone Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Cornerstone Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the job.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

Since I will be working with children, I understand that I must submit to a background check, which will require live-scan fingerprints submitted to the FBI and the California Department of Justice. I agree to fully cooperate by providing my fingerprints as are necessary for such an investigation; and by doing so, I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditional upon the results received by the school regarding my fingerprint and criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information received is unfavorable or may reflect adversely on the school or on myself as a Christian role model.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant _____ Date _____