



Date Available \_\_\_\_\_

\_\_\_\_\_ Full Time \_\_\_\_\_ Part-time \_\_\_\_\_ Hours per week

Position Applied for \_\_\_\_\_

Other Positions Interested In \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Social Security Number \_\_\_\_\_

Name \_\_\_\_\_ Maiden Name \_\_\_\_\_  
(Last) (First) (Middle)

Present Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name & Address of Parents \_\_\_\_\_  
(If a minor and single) (Name) (Address)

Name & Address of Spouse \_\_\_\_\_  
(Name) (Address)

Name of person to be notified in case of an emergency \_\_\_\_\_  
(Name)

(Address) (Phone)

Physical Limitations \_\_\_\_\_ Are you willing to take a physical exam? \_\_\_\_\_

Major illnesses during the past five years (nature of illness, year of occurrence, degree of recovery):  
\_\_\_\_\_

Please attach a brief statement on a separate sheet of paper.

Name of church you currently attend: \_\_\_\_\_ Address: \_\_\_\_\_

Were you previously employed by us? \_\_\_\_\_ If "Yes", when? \_\_\_\_\_

List any friends or relatives working for us: \_\_\_\_\_

Have you ever been bonded? \_\_\_\_\_ If "Yes", give details \_\_\_\_\_

My salary expectations are \_\_\_\_\_

**EMPLOYMENT RECORD**

Employer	Address	Position Held	Dates From - To	Reason for leaving

**REFERENCES**

List at least one for each of the following: character, professional experience (not employers), special abilities or activities

Name	Address	Position	Type of information

**Education (High school and up)**

Dates of Attendance      Name of School      City      Major      Minor      Date Degree Rec'd

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Do you now attend, or do you have concrete plans to attend, a school or training in the near future? \_\_\_\_\_

If "Yes", give details \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor? \_\_\_\_\_ yes      \_\_\_\_\_ no

If "Yes", give details \_\_\_\_\_

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