



2023 - 2024 Day Care Contract and Policy

The following 3 plans are available for the 2023 - 2024 school years:

- **First Semester Plan: August 15, 2023 – December 15, 2023**
\$425 registration fee per child (no multiple child or family discount)
Amount to be paid by September 1, 2023
- **Second Semester Plan: January 9, 2024 - June 05, 2024**
\$425 registration fee per child (no multiple child or family discount)
Amount to be paid by February 1, 2024
- **Drop In Plan**
\$16 per hour, per child (billing in 1 hour increments)
Billing Cycle is monthly; payment is due by the 10th of the following month

-Students must be signed in and out of day care by an authorized person.

-All students, Kindergarten through 6th grade, on campus before or after school MUST be supervised by our day care staff.

-Students are not allowed to wander the campus unsupervised.

-Please notify the day care staff if you have changes to your emergency card.

-Snacks and water must be provided by the parent.

KINDERGARTEN - GRADE 6 (Class time: 8:00 a.m. to 3:00 p.m.)

- Morning day care is from 6:30 a.m. to 8:00 a.m. (daycare transitions to the playground at 7:40a)
- Afternoon day care is from 3:15 p.m. to 6:00 p.m.
- Students not picked up by 3:15 p.m. will be signed in to day care automatically
- Parents will be billed at the hourly rate if not on the Semester Plan
- Students must be picked up no later than 6:00 p.m.

Student Name: _____

Grade: _____

Student Name: _____

Grade: _____

LATE PICK UP FEE: (Applies to all plans)

Students picked up after 6:00pm will be billed: **flat rate late fee of \$15.00**

--AND-- a **\$1.00 per minute**, starting at 6:01 pm.

LATE PAYMENT FEE:

A late fee of \$35 will be assessed to all accounts not paid by the 15th of the month.

For office use only: First Semester Plan Registration Paid: \$425 X _____ = _____

Second Semester Plan Registration Paid \$425 X _____ = _____